

BYLAWS FOR ST. JOSEPH THE WORKER COUNCIL OF CATHOLIC WOMEN

Article I-Name

Section 1. The name of this council shall be St. Joseph the Worker Council of Catholic Women.

Article II-Purpose

Section 1. To promote the spiritual welfare of its members through prayer and other programs.

Section 2. To financially assist the parish when needed. Provide items to enhance worship including but not limited to candles, altar linens, priest or alter server vestments.

Article III-Membership and Dues

Section 1. All women of the parish automatically become members of St. Joseph the Worker Council of Catholic Women. No dues required.

Section 2. Dues for membership in the East Region Council of Catholic Women, Saginaw Diocesan Council of Catholic Women, and the National Council of Catholic Women shall be paid annually if members vote to join these organizations at the annual meeting.

Article IV-Officers

Section 1. The officers of the Council shall be the President, Vice President, Secretary, and Treasurer.

- A. The duty of the President shall be to preside at all meetings and conduct them by a formal order of business. She shall then declare the result of all votes and appoint all committees. She shall be a member "ex officio" of all committees with the right to vote.
- B. The Vice President shall assist the President in carrying out her duties and preside at any time that the President is absent. She shall also be the program chairwoman.
- C. The Secretary shall keep the minutes of all meetings, give a report at each meeting, handle any correspondence.
- D. The Treasurer shall receive all money, shall pay out all Council money subject to the order of the Council, keep a correct account of the monies received and paid out, and give a written report at each meeting. Her books shall be presented for auditing at the end of June.

Section 2. All officers shall be nominated by a nominating committee and elected by membership vote in April. The officers will take office at the annual meeting in June and continue in the office for two years. Officers can serve a maximum of two terms.

- A. The President and Secretary shall be elected in the even numbered years. The Vice President and Treasurer shall be elected in the odd numbered years.

Section 3. Vacancies may be filled at any meeting in the usual manner as stated in Section 2 or the Executive Board may appoint a replacement for the remainder of an unfilled term.

Article V-Meetings

Section 1. Regular meetings shall be held on the second Tuesday of February, April, August, October, and December.

Section 2. The annual meeting shall be held in June.

Section 3. Special meetings may be called by the President or Executive Board.

Section 4. A quorum for the transaction of business shall be a simple majority of eligible members present.

Article VI-Committees

Section 1. The Executive Board shall be made up of the elected officers of the Council. This Board shall have the power to postpone meetings when necessary. The Board shall act as counsel to the President in making her appointments and in guiding the Council.

Section 2. Standing committees shall consist of volunteers or be appointed by the Executive Board as needed.

Article VII-Amendments

Section 1. The Bylaws may be amended at a regular business meeting of the Council by a two-thirds vote of the members present, provided that a written notice of the amendment has been given at the previous regular meeting.

Adopted: